



Polk County, Texas

ORDER

OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held October 7, 2019 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on October 7, 2019.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.

(Seal)

Schelana Hock, County Clerk
Polk County, Texas

POLK COUNTY ASSET MANAGEMENT FORM

Type of Transaction:

Transfer
Surplus/Salvage
Waster

Transfer
Surplus/Salvage

Date of Transaction:

09/25/2019

Inventory Items:

Description of Equipment	Serial Number
AOC LCD MONITOR	AAGE79A009123
MDL # 195LM00003	

Transferring/Selling Dept.:

Polk County Aging Department

Dept. Head Signature:

Receiving Department:

Polk County Maintenance Department

Dept. Head Signature:

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Surplus-
ITEM WORKS

Copy to Transferring Dept., Receiving Dept., Maintenance Engineering and County Auditor

POLK COUNTY ASSET MANAGEMENT FORM

Type of Transaction:

Transfer
Surplus/Salvage
Waster

Transfer
Surplus/Salvage

Date of Transaction:

9/25/2019

Inventory Items:

Description of Equipment	Serial Number
Acer LCD Monitor	ETLA304035720033D34310
Model # AL2002W	

Transferring/Selling Dept.:

Polk County Social Services Department

Dept. Head Signature: _____

Receiving Department:

Polk County Maintenance Department

Dept. Head Signature: _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Surplus -
Item works

Copy to Transferring Dept., Receiving Dept., Maintenance Engineering and County Auditor

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 10/3/19

Inventory Items	Description of Equipment	Serial Number
	Motorola Radius GP300 Portable Radio	174 FS41578
	Motorola Radius PL225 Portable Radio	None
	Kenwood TK 272 G Portable Radio	60202825
	Galls Battery for Motorola Portable Radio	Part # AP435
	Motorola Battery	Kit# HNN9049A
	2 Alexander Batteries	Model # H9628
	3 Kenwood Batteries	Model # KNB-15A

Transferring/Selling Dept. Emergency Management

Dept. Head Signature *Brianne Lundstedt*

Receiving Department Maintenance Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
 Surplus/Salvage
 Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

10/3/19

Inventory Items

Description of Equipment	Serial Number
Galk Street View Binoculars	10X50W A 367 Ft/1000yds 122 m / 1000 m
Galk Street View Binoculars	10X-40X60 20mm 163 Ft at 1000 yds. at 10x 54 m at 1000 m. at 10x
Herman/Kardon Bit Speaker	Model: HK395 CN-076840-69802-86E-4408 REV A-00
Panasonic VHS Playmate tape tape	E8WA47063
mosquito trap	
 	
 	
Sony V.O.R Voice Operated Recording	M-529V Battery Supply 1.5Vx2 18CJIS R6
Starplus Handset Part Number TR9064-71	702479120134 234113

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

Curtis Clonick

Receiving Department

Maintenance Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	
Surplus/Salvage	✓
Waste	

Date of Transaction 10/3/19

Inventory Items	Description of Equipment	Serial Number
	Motorola sealed Lead Acid Battery	SNNV4298A-1
	2 Motorola Charging Bases	0211:
	1 Motorola Car charger	SYN9021A
	1 Motorola Microphone	None
	1 Garmin GPS Map 60CX	1BQ081717
	HP Laserjet 1012 Printer	CNFB361938
	HP Laserjet 1020 Printer	CNBK455727
	VGA Klick Splitter	9904

Transferring/Selling Dept. Emergency Management

Dept. Head Signature *Cristy Conrath*

Receiving Department Maintenance Engineering

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 10/3/19

Inventory Items	Description of Equipment	Serial Number
	Streamlight Strayer HP Flashlight	059934
	Streamlight Strayer Flashlight	059934
	Streamlight Strayer Flashlight	059934
	Fujitsu Scanner FI-5120 C	027952
	Charger for Streamlight Flashlight	None
	Link Sys Router	None
	Desktop phone Trisd	SB6810260 att 6285
	D-link Ethernet Router	DI-604
	ACER monitor	SN# ETL460C7486930E6 B3400

Transferring/Selling Dept. Emergency Management

Dept. Head Signature *Courtney Amstutz*

Receiving Department Maintenance Engineering

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 10/3/19

Inventory Items	Description of Equipment	Serial Number
	NOAA Weather Radio	264076
	Printer Part	N/A
	Harman/Kardon speaker	N/A
	Polaroid Digital Camera	SNJR06136580027832
	Tom Tom/Car Charger	C-NO: RM4219202129 059N001418520C
	R/C Battery operated CASSETTE Recorder	Model NO. RP3503-B

Transferring/Selling Dept. Emergency Management

Dept. Head Signature

Receiving Department Maintenance Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	
Surplus/Salvage	✓
Waste	

Date of Transaction 10/3/19

Inventory Items	Description of Equipment	Serial Number
	D-Link Ethernet Switchboard	SNF3687C000298
	VIZED TV	SNLTTXMSA10805995
	Computer Speakers (white)	MS651
	IBM monitor	13F9959
	4 server Buckets	None
	Epson Stylus C88 printer	G564246877
	2 wood shelf units	None
	3 office chairs Rolling	None
	VIZED V05320F1A TV	LUP00BK1402987

Transferring/Selling Dept. Emergency Management

Dept. Head Signature *Courtney Amick*

Receiving Department Maintenance Engineering

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
 Surplus/Salvage
 Waste

✓

Date of Transaction

10/3/19

Inventory Items

Description of Equipment	Serial Number
Kenwood Portable Radio	60306322 FY04-0188
Kenwood VHF Fm Transceiver	60600687 FY04-0091
HP Officejet Printer L7780	SN#0789355200093-2
Okidata Printer C6150	SN A59A03873860
26 Uniform Shirts	None
2 Uniform Jackets	None

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

Anthony Conzatti

Receiving Department

Maintenance Engineering

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Old equipment that is no longer operable.
 Purchased w/ Homeland Security funds.
 Old uniform clothing (County assets)

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

Date of Transaction

10/3/19

Inventory Items

Description of Equipment	Serial Number
IBM Computer Tower	KCM4PFT
HP Computer tower	MXCS3423DD
WD Harddrive	WCAV5T229476 (Waste)
Maxtor Harddrive	2HAI RMNS (Waste)

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

Courtney Armstrong

Receiving Department

Information Technology / Maintenance Dept.

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Old Computers and harddrives must be wiped by IT department.

Polk County Asset Management Form


Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 10/01/2019

Inventory Items	Description of Equipment	Serial Number
	2012 TAHOE #1228	16NLC2E05CR291224
	2012 TAHOE #1229	16NLC2E00CR292748
	2010 Ford CV #1031	2FABP7BV7AX12817

Transferring/Selling Dept. POLK COUNTY SHERIFF

Dept. Head Signature 

Receiving Department POLK COUNTY MAINTENANCE

Dept. Head Signature 

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: